

# Admirable Landscapes, LLC

## APPLICATION FOR EMPLOYMENT (Equal Employment Opportunity Employers)

### GENERAL

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Name \_\_\_\_\_  
Add: \_\_\_\_\_  
Telephone \_\_\_\_\_ Social Security No. \_\_\_\_\_  
Date Available for  
Employment \_\_\_\_\_

If employed and under 18, can you furnish a work permit?  Yes  No

Have you ever been employed by Admirable Landscapes?  Yes  No

May we contact your present/current employer?  Yes  No

If yes, give name: \_\_\_\_\_

Are you prevented from lawfully becoming employed in this country  
because of Visa or Immigration status?

Yes

No

Type of work desired: \_\_\_\_\_

Wages desired: \_\_\_\_\_

Do you have a valid driver's license in this state?  Yes  No

If yes, what is the license number? \_\_\_\_\_

Can you perform the essential functions of the job(s) for which you are  
applying?

Yes

No

Are you available to work  Full-time  Part-time  Overtime

Have you been convicted of a felony? (Please note that a "Yes" answer  
will not bar you from consideration for employment.)

Yes

No

If yes, please explain:

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## Admirable Landscapes LLC

*Admirable Landscapes*, LLC is an equal employment opportunity employer. All applications will be considered without regard to age, color, national origin, religion, sex or other protected status in accordance with applicable federal and state equal employment opportunity laws.

### EDUCATION

| School Name     | Elementary |   |   |   | High |   |    |    | College |   |   |   | Graduate |   |   |   |   |
|-----------------|------------|---|---|---|------|---|----|----|---------|---|---|---|----------|---|---|---|---|
|                 | 4          | 5 | 6 | 7 | 8    | 9 | 10 | 11 | 12      | 1 | 2 | 3 | 4        | 1 | 2 | 3 | 4 |
| Years Completed |            |   |   |   |      |   |    |    |         |   |   |   |          |   |   |   |   |
| Course of Study |            |   |   |   |      |   |    |    |         |   |   |   |          |   |   |   |   |

### SPECIAL SKILLS, QUALIFICATIONS AND CONSIDERATIONS

Summarize special skills and qualifications, volunteer activities, military experience, employment or other activities related to the job you are seeking:

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### REFERENCES

List 3 **non-relatives** who are familiar with your qualifications and actual work history and ability.

| Name | Occupation/Relationship | Years Known | Telephone |
|------|-------------------------|-------------|-----------|
|      |                         |             |           |
|      |                         |             |           |
|      |                         |             |           |

### EMPLOYMENT EXPERIENCE

Start with your present or last job. List your last four jobs in order. Do not omit any jobs.

Employer

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Address \_\_\_\_\_

Dates of Employment \_\_\_\_\_

Job Title \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Your Title \_\_\_\_\_ Salary (start-end) \_\_\_\_\_

What did you like least? \_\_\_\_\_

*Admirable Landscapes LLC*

Reason for Leaving Employer \_\_\_\_\_  
\_\_\_\_\_

Address \_\_\_\_\_

Dates of Employment \_\_\_\_\_

Job Title \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Your Title \_\_\_\_\_ Salary (start - end) \_\_\_\_\_

What did you like least? \_\_\_\_\_

Reason for Leaving \_\_\_\_\_  
\_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Dates of Employment \_\_\_\_\_

Job Title \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Your Title \_\_\_\_\_ Salary (start - end) \_\_\_\_\_

What did you like least? \_\_\_\_\_

Reason for Leaving \_\_\_\_\_  
\_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Dates of Employment \_\_\_\_\_  
Job Title \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_ Phone Number \_\_\_\_\_  
Your Title \_\_\_\_\_ Salary (start - end) \_\_\_\_\_  
What did you like least? \_\_\_\_\_  
Reason for Leaving \_\_\_\_\_

## *Admirable Landscapes LLC*

**PLEASE READ THE FOLLOWING STATEMENTS CAREFULLY BEFORE SIGNING THIS APPLICATION. ONLY THOSE APPLICATIONS THAT ARE SIGNED AND DATED ARE CONSIDERED VALID. IF YOU HAVE ANY QUESTIONS REGARDING THIS STATEMENT, PLEASE ASK THEM BEFORE SIGNING.**

I certify that all answers and statements I have made on this application or on my resume or other supplementary materials are true and correct without omissions. I acknowledge and understand that any omission or false statement or misrepresentation on this application or supplementary materials will be cause for refusal to hire or for immediate dismissal from employment if I am employed at anytime during the period of my employment, regardless of when or how discovered.

I understand that nothing contained in this employment application or the granting of an interview is intended to create a contract between *Admirable Landscapes, LLC* and myself for either initial or continued employment, or for the providing of my benefit. I understand and agree that if I am offered and accept a position, my employment may be terminated, with or without notice, during the established trial period or at anytime thereafter, at the discretion of either *Admirable Landscapes, LLC* or myself. I also agree to conform to all existing and future rules, regulations and policies of *Admirable Landscapes LLC* and I understand that *Admirable Landscapes, LLC* reserves the right to change wages, hours and working conditions as deemed necessary.

I understand that should employment be extended to me, I may be subject to the satisfactory results of any job-related pre-employment examination required by *Admirable Landscapes LLC*, including a blood and/or urine test to detect drug usage, and by my signature indicate my consent to such testing.

I further acknowledge and understand that no representative of *Admirable Landscapes LLC* has any authority to enter into any employment agreement for a specific period of time, or to assure me of any future position, benefits or terms and conditions of employment, except as specifically set out in a current written agreement.

I acknowledge that I have read and understand the above statements and hereby grant permission to confirm the information supplied on this application and authorize any persons or organizations referenced in this application, or to provide *Admirable Landscapes LLC* complete information and records concerning any of the subjects covered in this application.

I hereby authorize my past employers to release information to *Admirable Landscapes LLC* regarding my employment. I give permission for representatives of *Admirable Landscapes LLC* to check references with any and all work related contacts, including those listed on my employment application, those provided specifically by me, and any other contacts that may surface during the course of the hiring process. I understand that these references will be confidential and I will not have access to them. I indemnify and release *Admirable Landscapes LLC* and all providers of information from any liability as a result of furnishing and receiving this information. The release of information covers my employment record in general, including information from the following dates of employment; position(s) held; the quality and quantity of my work; my attendance habits (excluding workers' compensation,

## *Admirable Landscapes, LLC*

pregnancy, disability and protected absences); my relationship with co-workers and supervisors; my attitude towards work; reason for leaving and eligibility for rehire; strong and weak points; and other relevant information regarding my performance, skills, ability, and suitability for employment. This release of information also covers issues of conduct or character including information on the following: displaying outbursts of temper; threatening or provoking fights with others; assaulting others; engaging in hostile or violent behavior; possessing a criminal record; or any traits that could present security or safety issues for others.

I authorize any of the persons or organizations named in this application to give you complete information and records regarding my employment, education, character and qualifications.

Yes  No

I will be responsible for familiarizing myself with all rules and regulations of the company as they presently exist or are later modified. I recognize that my employment can be terminated, at the discretion of the company or at my option, without notice, at any time, except as specifically set forth in writing in a current individual employment agreement.

Yes  No

I also understand that no representative of *Admirable Landscapes, LLC* has any authority to enter into any employment agreement for any specified period of time, or to assure me of any future position, benefits, or terms and conditions of employment, except as specifically stated in a current written agreement signed by designated members of *Admirable Landscapes, LLC*.

Yes  No

I have read, understand and agree with the above.

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Signature of Applicant

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Date